Addressee

Address1

Address2

Address3

Postcode

23rd June 2023

Our reference: KS/ZS/KB1\_40

Dear [Resident]

**Re: Your kitchen**

We are really sorry to say there has been a delay to the kitchen replacement programme.

This was a very hard decision to make as we wanted to do all we could to deliver this programme, but we needed to prioritise urgent works of a health and safety nature.

Works such as roofs, fire doors, sprinkler systems, passenger lifts and boilers have had to be prioritised, meaning the kitchens and other improvements inside your home have been put on hold for the time being.

We have also been affected by price rises in the cost of materials, and catch up works following the Covid 19 pandemic.

 **When will my kitchen be replaced?**

We will be in touch again in January 2024 to provide you with an update. If we can secure a budget the programme will start again in April 2024.

**What if I can’t use my kitchen?**

We will be holding a session on **Wednesday 12th July** between 9:30 and 12 at the **Threepenny Bit community centre, Byways, NP44 4SX** to listen to your concerns. If you wish to attend this session please call the asset management team on 01633 620411. We may send a surveyor to your property if there are serious health and safety concerns.

If your kitchen has outstanding repairs please contact us on 01633 620111. Please note that we will not be able to attend for any cosmetic concerns, such as scuffs, stains, units that do not match or general wear and tear.

Yours sincerely



**Mark Doubler**

Interim Head of Assets, Investment, Compliance and Direct Services